

Admission Form

For Interview with

Form No. 492 (SPS)

NJBSPM'S

SHANTINIKETAN PUBLIC SCHOOL**A UNIVERSE OF OPPORTUNITY**

Affiliation No.: 1130319 , School Code: 30348, UDISE NO.: 27240818868



Student's Name.....

Master/Miss.....

Date of BIRTH (in figures).....inwords.....

Religion.....Caste.....Mother Tongue.....

Name of Previous School:.....

Father's Name: Mr.....

Qualification :.....Designation.....

Address Office /Business.....

Mother's Name: Mrs.....

Qualification :.....Designation.....

Address Office /Business.....

Residential Address:

Phone Off :.....Resi.....Mobile.....

Seeking Admission in ClassAptitude Test Date.....Date.....

*On the basis of personal interview, your child/ward has been selected for admission to class.....**& you are therefore requested to deposit the required fee on or before.....*

1. This acquaintance form is supplied just to fix the date for aptitude test.
2. Please bring the xerox copy of the result and Original TC of the school last attended
3. Please bring the birth certificate.
4. Only the parents need to accompany the child at the time of interview.
5. Please bring Aadhar card of the child and parent.
6. Caste certificate if any.

Note: The parents are requested to bring along all the required documents at the time of interview along with the admission form duly filled

Address:Plot.No.27, Sector-2, New Panvel, Navi Mumbai Raigad-410206, Tel.: 022-27450083, 27480516**E-mail: shantiniketan75@yahoo.com**

Application Form
For Registration & Admission
Form No.....
Scholar No..... (To be allotted by school after admission)

NJBSPM'S
SHANTINIKETAN PUBLIC SCHOOL
 Plot.No.27, Sector-2, New Panvel, Navi Mumbai
 Raigad-410206, Tel.: 022-27450083, 27480516
 Affiliation No.: 1130319, School Code: 30348, UDISE NO.: 27240818868
 E-mail: shantiniketan75@yahoo.com



To,
 The Principal,
 Shantiniketan Public School,
 Sector 2, New Panvel,
 Navi Mumbai - 410 206.

I hereby seek admission for my Son/ Daughter to Class.....for the Session commencing from.....

Use BLOCK LETTERS only. Do not overwrite in the boxes. Use blue/black ballpoint pen only.
 [Read the instruction carefully given overleaf before filling up the form]

Student's Basic Info

Student's Name														
Surname														
Date of BIRTH (DDMMYY)				Gender (Please tick)	Male			Female						
Caste				Religion				Mother Tongue						
Catogery	SC	ST	OBC	GEN										
Only Girl child	Y	N		e-mail (if any)										
Father's Name														
Mother's Name														
Postal Address														
Temporary Address														
Phone (prefixed by STD code)														
e-mail (if any)														

Signature
(Student)

Signature
(Father)

Signature
(Mother)

Father's info

Father's name	<input type="text"/>	AFFIX Passport Size Photograph of Father
Father's surname	<input type="text"/>	
Occupation	<input type="text"/> Designation <input type="text"/>	
Name of the company	<input type="text"/>	
Contact No. of the company	<input type="text"/>	
Postal Address	<input type="text"/> <input type="text"/> <input type="text"/> PIN <input type="text"/>	
Temporary Address	<input type="text"/> <input type="text"/> <input type="text"/> PIN <input type="text"/>	
Phone(with STD code)	<input type="text"/> Mobile No <input type="text"/>	
E-mail (if any)	<input type="text"/>	

Signature (Father)

Mother's info

Mother's Name	<input type="text"/>	AFFIX Passport Size Photograph of Mother
Mother's Surname	<input type="text"/>	
Occupation	<input type="text"/> Designation <input type="text"/>	
Name of the Company	<input type="text"/>	
Contact No. of the Company	<input type="text"/>	
Postal Address	<input type="text"/> <input type="text"/> <input type="text"/> PIN <input type="text"/>	
Temporary Address	<input type="text"/> <input type="text"/> <input type="text"/> PIN <input type="text"/>	
Phone(with STD code)	<input type="text"/> Mobile No <input type="text"/>	
E-mail (if any)	<input type="text"/>	

Signature (Mother)

Guardian's info

Guardian's name																					
Guardian's surname																					
Occupation											Designation										
Name of the company																					
Contact No. of the company																					
Postal Address																					
																			PIN		
Temporary Address																					
																			PIN		
Phone(with STD code)											Mobile No										
E-mail (if any)																					

AFFIX
Passport Size
Photograph
of Father

Signature (Guardian)

AGREEMENT I/We are in the known of following facts -

ADMISSION:
The SHANTINIKETAN PUBLIC SCHOOL reserves overall rights to grant admission to the applicant or not. The school may also terminate the student as and when needed. To those who have been given conditional admission in the school, the school reserves the right to promote or detain the student. The institution will terminate the student if he or she is not clear their school fees. The admission will be provided at the sole discretion of management. Application of students coming on transfer must be supported by the original Mark Sheet and the Transfer Certificate, with all authentic details like date of birth, last attended class and classes to which the student has been promoted. The Transfer Certificate must be attested by the Principal of the concerned school or by recognised authority of the Education Board / Department. If the documentation is not completed, the admission may be cancelled. Any sort of recommendation will lead to cancellation of admission procedure at that very time

Withdrawal:
That at the time of applying for the Transfer Certificate. I/We will have to clear all the dues/penalties to any other fees or charges to the institution in full for the complete Academic Session (Overall Package Cost) as decided by the school, even if the student leaves before the completion of the current Academic Session the student will have to submit all the school property in his possession, then only the TC will be issued. In case of loss of school property, the parents will have to pay the relevant charges. That for the withdrawal, we will have to apply in writing before the said date (declared by the institution) If not I/We will have to pay the full fees for the forthcoming sessions too. That the TC. may not be issued if necessary documents such as 'No Due Certificate' and processing fees etc. are not submitted.

WITHDRAWAL RULES:
Parents desirous of seeking withdrawal should apply in writing for the transfer certificate, stating reasons for leaving the school, at least 15 days in advance. In case of transfer, the parents must provide a copy of the transfer order along with the application for Transfer Certificate. Students withdrawn in the middle of the Academic Session will be issued the Transfer Certificate subject to the full payment of fees for the complete current session.

FEES:
The Shantiniketan Public School has offered us a fee package decided by the school's Board of Committee. The school fees does is supposed to be paid in full, right at the time of admission, however on the sincere request of parents, the fees may be collected in instalments as determined by the School Board. The fees thus declared will be package for one complete Academic Session and is to be paid in a full even if the ward / student leave the school in the middle of the session. The fees is neither divided nor collected on a monthly basis except for those parents who are going through in financial crunch but after providing some valid documents that can prove that they are actually deserving parents to avail the instalments facility to clear the fees of their wards though for our convenience the payment of fees is allowed in instalments. I will pay the charges for recreational events such as Sports Day, Annual Concerts, etc and allow my child to be the part of these events. I/We agree and promise hereby to pay the fees on the time as scheduled by The Shantiniketan Public School, New Panvel and agree to pay the late fees as decided by the school in case of late payments. Non-payment of the fees may result in him/her being sent back home/not allowed to attend the/termination/expulsion of the students/child. In such a case, readmission will be at the sole direction of principal after a payment of relevant charges and re admission.

Fees:
Fee can be paid preferably by ONLINE MODE/ DIRECT FROM MCB PORTAL/ Account Payee at par cheque / demand draft favouring SHANTINIKETAN PUBLIC SCHOOL. If the cheque bounces or is returned by the bank for any reason and additional penalty as decided from time to time is addition to the late fees will be compulsory charged. The fee there after will have to be paid till the ward continues in the institution. The student whose fees are not being paid on time, may not be allowed to appear for the examination and neither their results will be produced/announced under any circumstances whatsoever. Fees have to be paid respective of the child attendance. For the student to be eligible to appear for examination, all dues should be cleared latest by the due date of session in progress. I/We know and agree that institution will observe a raise in the fees at a minimum of 15% every year and may exceed if any such condition arises when decided by management. I/we know, fully well, that the fees once deposited by me / us will not be refundable even if my or my ward immediately leaves the school, for any reason whatsoever and will not claim any refund.

CAUTION MONEY: If caution money is taken at the time of admission, that in case of applying for the refund of the caution money we will have to clear all the dues and will have to apply at least one month in advance, we will also have to pay the processing fees as decided by the school on the said date. In case of withdrawal, after the full fees and other charges have been paid only then the caution money if taken at the time of admission will be refunded. The caution money will be refunded on producing the receipt as mandatory. The cheque for the caution money refund will be awarded at least after one month from the date of issue of the Transfer Certificate.

MEDICAL:
I/We being the parents of the student studying at SHANTINIKETAN PUBLIC SCHOOL, NEW PANVEL declared that my / our child Master _____ /Miss _____ has no specified ailments/ has a specific ailments _____ and the prescribed medicine for the above written ailment is _____
In case of medical emergency _____

I/We hereby authorise the school board Directors, Principal working, Committee and Staff etc. To get the student examined by a relevant doctor or hospital as per the condition and promised here by not to hold the school authorities and staff responsible in case of any emergency/any consequences whatsoever. We know that students suffering from any infection/ailment/Covid-19 or contagious diseases should not be sent to school during the period of illness. Student suffering from Covid-19, Chickenpox and Measles, Jaundice, Mums, Whooping Cough colour except must be given adequate treatment and should take all necessary precaution and follow medical guidelines before attending the school. Parents of students suffering from epilepsy should intimate the school authority promptly with the necessary precautions list medicines to be given at such times should also be intimated to the authorities and provided along with the child. A fitness certificate from a registered medical practitioner has to be produced, when the student resume school after a long absence. Information of any allergy to a particular food item should also be conveyed in form of an application although the school does not promise to provide customised menu for any person. I/We know that in case of any specific element the prescribed medicine/drugs should be sent along with the child/ward.

TERMINATION:
That SHANTINIKETAN PUBLIC SCHOOL and its COMMITTEE completely reserve the right to admit OR terminate or suspend or expel the student on relevant grounds like gross misconduct a breach of decorum, breach of conduct norms or any other acts considered an acceptable by the schools or non-payment of school fees. Students who are this courteous with the school authorities and who are grossly indisciplined are liable to be expelled from the school. The ward/ child will be discontinued from the school also if the parents/guardians disrespect or misbehave with the people of the institution, break any loss framed by the institution at any time. Students staying away from the school without informing the school authorities for a period of 30 days will have their names struck off the rolls. Non-payment of fees within 15 days after the due date also will have the students name struck off the rolls.